

NOTICE

Seclusion and Restraint at a Psychiatric Residential Treatment Facility (PRTF)

We would like to provide you with the necessary steps to notify Acentra Health in the event of an incident involving seclusion and restraint at a Psychiatric Residential Treatment Facility (PRTF):

Create a Case

Search for the individual in Atrezzo and **create a case.**

Enter Data

From there

- (1) select "Assessment" under Case Type
- (2) select "DMAS" under Case Contract
- (3) select "Incident Report" under Assessment Case Type

Submit

Submit the questionnaire and provide any additional information that may be necessary.

Acentra Health may follow up with additional questions based on the severity of the incident. To ensure proper communication, **please leave your contact information.** Thank you for your cooperation in this matter.